



DISCRIMINATION IS AGAINST THE LAW

Helena SurgiCenter (“HSC”) complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex. HSC does not exclude people or treat them differently because of race, color, national origin, age, disability, or sex.

HSC provides free aids and services to people with disabilities to communicate effectively with us, such as:

- Qualified sign language interpreters;
- Written information in other formats (large print, audio, accessible electronic formats, other formats)

HSC provides free language services to people whose primary language is not English, such as information written in other languages

If you need these services, contact HSC’s Compliance Officer.

If you believe that HSC has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability, or sex, you can file a grievance with:

- HSC’s Compliance Officer: Doug Melton
- Mailing Address: 2440 Winne Avenue Helena, MT 59601
- Telephone number: (406) 457-4200
- Fax: (406) 457-4220
- Email: office@helenasurgicenter.com

You can file a grievance in person or by mail, fax, or email. If you need help filing a grievance, HSC’s Compliance Officer is available to help you.

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf> , or by mail or phone at: U.S. Department of Health and Human Services 200 Independence Avenue, SW Room 509F, HHH Building Washington, D.C. 20201 1-800-368-1019, 800-537-7697 (TDD).

Complaint forms are available at <http://www.hhs.gov/ocr/office/file/index.html>.

